



AITKIN COUNTY BOARD OF COMMISSIONERS

May 23, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:08 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA - * As amended for Item 4A, set public hearing

Motion to: Approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

1.D HEALTH AND HUMAN SERVICES (SEPARATE AGENDA)

1.E Citizens Public Comment by:

Ken Heintzman with Representative Stauber's office provided an update.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

A) Correspondence File-

May 10, 2023 - May 22, 2023

B) Approve County Board Minutes-

May 9, 2023

C) Approve Electronic Funds Transfers

Total \$1,108,264.33

D) Approve Commissioner's Vouchers

General	\$99,958.81	HHS	\$28,222.27	Forest Dev	\$320.89	CRF	\$6,321.00
Reserves	\$15,000.00	State	\$5,240.50	LLCC	\$19,411.05		
R&B	\$52,445.39	Trust	\$28,256.80	Parks	\$30,303.40	Total	\$285,480.11

E) Approve Auditor Vouchers-

Auditors Warrants 5-5-23

General	\$49,997.39						
R&B	\$35,262.10					Total	\$85,259.49

F) Approve Auditor Vouchers-

Property Tax Overpays 5-12-23

Tax&Pnlty	\$1,044.70					Total	\$1,044.70
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G) Approve Auditor Vouchers-

Property Tax Overpays 5-19-23

Tax&Pnlty	\$6,228.00					Total	\$6,228.00
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H) Approve Manual Warrants/Voids/Corrections-

ELAN 4-27-23

General	\$5,053.79	LLCC	\$57.16	Opioid Stt.	\$16.03		
Trust	\$16.95	HHS	\$185.31	R&B	\$131.96	Total	\$5,461.20

**I) Approve Manual Warrants/Voids/Corrections-
Mtg. Reg. & Deed Tax April 2023**

General	\$0.04								
State	\$40,082.88							Total	\$40,082.92

**J) Approve Manual Warrants/Voids/Corrections-
NSF 5-8-23**

Tax&Pnlty	\$2,139.00								
								Total	\$2,139.00

**K) Approve Auditor Vouchers-
Sale/Use & Diesel Tax April 2023**

General	\$168.79	LLCC	\$72.76						
R&B	\$1,123.34	Parks	\$100.35					Total	\$1,465.24

**L) Approve Manual Warrants/Voids/Corrections-
Returned Pmt. 5-8-23**

Tax&Pnlty	\$1,008.00								
								Total	\$1,008.00

**M) Approve Manual Warrants/Voids/Corrections-
WEX 5-4-23**

General	\$185.48								
								Total	\$185.48

**N) Approve Manual Warrants/Voids/Corrections-
WEX 5-5-23**

General	\$5.00								
								Total	\$5.00

**O) Approve Manual Warrants/Voids/Corrections-
WEX 5-10-23**

General	\$623.28								
								Total	\$623.28

**P) Approve Manual Warrants/Voids/Corrections-
WEX 5-11-23**

General	\$594.56								
								Total	\$594.56

**Q) Approve Manual Warrants/Voids/Corrections-
WEX 5-15-23**

General	\$33.80								
								Total	\$33.80

**R) Approve Manual Warrants/Voids/Corrections-
WEX 5-16-23**

General	\$119.40								
								Total	\$119.40

**S) Approve Manual Warrants/Voids/Corrections-
ACLD Refunds 5-4-23**

Parks	\$130.00								
								Total	\$130.00

**T) Approve Manual Warrants/Voids/Corrections-
ACLD Refunds 5-8-23**

Parks	\$70.00								
								Total	\$70.00

**U) Approve Manual Warrants/Voids/Corrections-
Camp Refund 5-11-23**

Parks	\$10.00								
								Total	\$10.00

**V) Approve Manual Warrants/Voids/Corrections-
Camp Refund 5-15-23**

Parks	\$30.00								
								Total	\$30.00

- W) Adopt Resolution-**
LG220 App for Exempt Permit Lawler Community Club
- X) Adopt Resolution-**
Veteran Van Donation
- Y) Adopt Resolution-**
St. Louis County Sheriff's Office Mutual Aid Agreement
- Z) Adopt Resolution-**
2023 State of MN B&W Safety Grant Agreement
- AA) Adopt Resolution-**
2023 State of MN Fed Supplemental Grant

- AB) Adopt Resolution-**
Local Emergency Funding Request
- AC) Adopt Resolution-**
SR Donation - Idun Township
- AD) Adopt Resolution-**
SR Donation - Lakeside Township
- AE) Adopt Resolution-**
SR Donation - Turner Township
- AF) Adopt Resolution-**
SR Donation - Seavey Township
- AG) Adopt Resolution-**
SR Donation - Beaver Township
- AH) Approve-**
Affidavit for Duplicate of Lost Warrant

Regular Agenda

3A Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Committee Recommendations

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

4A Andrew Carlstrom – Environmental Services Director

Informational Only *AMENDED*

Northeast Minnesota Regional Waste Plan - Discussion Only

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

*Set Public hearing for June 13th, 2023 at 1:30pm at Government Center

5A Mark Jeffers – Economic Development Coordinator

Informational Only

Naturally Better Branding Update - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6A John Welle – County Engineer

Motion to:

Set Public Hearing Date - Partial Ditch Abandonment

RESULT: APPROVED (4 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

*Set hearing for July 11th, 2023 at 10:00am at Government Center

* 4-0, Commissioner Bret Sample abstained

Commissioner Michael Kearney left meeting at 10:57am

7A Jessica Seibert – County Administrator

Informational Only

Commissioner Fair Booth, Commissioner Leiviska - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

7B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

DHS Mtg. / Interviews: Jeff Schmitt 5/30 / Tom Sanbeck's retirement / Budget memos / FEMA call- flood elevation certs submitted / 1:1's / MACA Ex. Committee / Over next few weeks reviewing legislation.

8A **Committee Reports**

Snake River 1W1P / Aitkin County Historical Society / Mille Lacs Watershed / MN Rural Counties / Personnel / Aitkin County Health & Human Services / Aitkin Economic Development Authority / Toward Zero Deaths / Facilities / Aitkin County Rivers and Lakes Fair.

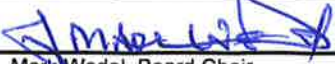
Motion to Adjourn

Motion made at 11:49 a.m.

MOVER: Commissioner Laurie Westerlund


SECONDER: Commissioner Bret Sample

Next Meeting: Tuesday, June 13, 2023



J. Mark Wedel, Board Chair

Aitkin County Board of Commissioner



Jessida Seibert

County Administrator



AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7210

AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD May 23, 2023

Attendance

The Aitkin County Board of Commissioners met this 23rd day of May 2023, at 9:08 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair, Commissioner J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample and Michael Kearney. County Administrator Jessica Seibert, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisors Erin Melz, Carli Goble, and Rebecca Person, H&HS PH Nurse Liz Short, ACHHS Advisory Committee member Lynne Jacobs, Jeanne Schram Aitkin Age, and other public guests. Joining via WebEx: Mark Jeffers, AC Economic Development.

Approved Agenda

Motion by Commissioner Kearney, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the May 23, 2023 Health & Human Services agenda.

Approved Minutes

Motion by Commissioner Leiviska, seconded by Commissioner Sample and carried, all members present voting yes to approve April 25, 2023 Health & Human Services minutes.

Approved Bills

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members present voting yes to approve the bills.

Approved H&HS Interactive Video Policy

Motion by Commissioner Westerlund, seconded by Commissioner Sample and carried, all members present voting yes to approve the Aitkin County Health & Human Services Targeted Case Management Interactive Video Policy.

Approved Guardianship and Conservatorship Services Contract

Motion by Commissioner Sample, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the 2023 Resource Training and Solutions Guardianship and Conservatorship Services contract.

Director Updates

Sarah Pratt, H&HS Director updated the board on the following:

- MDH Suicide Prevention Grant
 - Current grant for \$10K/year, in place since 2019 will end 6/30/23
 - We did not receive the new grant. Official announcement for those organizations that were funded will July 1st.
 - Children's Dental Services reached out about our interest in being a consortium member for a HRSA youth behavioral and OUD/SUD grant. This grant is specific to the youth population.
 - Most, if not all, of our strategies that were outlined in MDH grant will fit within this grant.
 - The grant is for 4 years and would begin 9/1/23.
- CDC Infrastructure Grant
 - Began 3/1/23 and runs through 11/30/27, approximately 4.5 years.
 - \$79,198 total / \$19,799.50 each year
 - No time limit to spend the funds
 - Required to send a report on anticipated use of funds
 - To get the report submitted, we indicated we would supplement a staff salary to replace reduced or sunset grants, however, an amendment can be made to this at any time
- PH team continues to work hard to find future grant opportunities.
- Legislative Updates
 - Paying close attention to SF2934 – There are several county priorities reflected in the final bill, including improvement to the behavioral health system, funding for long term care workforce incentive and workforce grants, modifications to MnCHOICES assessor requirements, and funding for the next phase of the Vulnerable Adult Act Redesign project.
 - SF2995 – modernization, request for funding for implementation work and for innovations due to statewide modernization efforts, improvement of existing core systems, program simplification of financial assistance programs, mental health investments, extended foster care caseload reduction, and public health investments.

Opioid Settlement Program Updates

Erin Melz, H&HS Public Health Supervisor updated the board on the Opioid Settlement Program which included:

- Aitkin County Opioid Settlement Subcommittee Application
- 2023 Opioid Settlement Funding Application
- Opioid Settlement Toolkit

Adult Mental Health/Child Mental Health Presentation

Rebecca Person, H&HS Adult Services Supervisor presented to the board on

Adult/Child Mental Health to include:

- Adult mental health case management duties
- Adult mental health revenue
- Civil commitments
- Comprehensive re-entry screening
- Children's mental health case management
- Children's mental health case loads
- Children's mental health random facts

Committee Updates

The Board discussed the CARE Board, JET, CJI, and H&HS Advisory Committee.

Adjourn

The meeting was adjourned at 10:08 a.m.

Next Meeting – June 27, 2023

By Commissioner: Westerlund

20230523-045

Application for Exempt Permit

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue McGregor, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 11, 2023.)

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 23, 2023

By Commissioner: Westerlund

20230523-047

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Beaver Township \$250.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Beaver Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-048

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Idun Township \$300.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Idun Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 23, 2023

By Commissioner: Westerlund

20230523-049

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Lakeside Township \$2,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Lakeside Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-050

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Seavey Township \$400.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Seavey Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-051

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Turner Township \$500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Turner Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-052

2023 State of Minnesota Annual County Boat & Water Safety Grant Agreement

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the Fiscal Years 2022 State of Minnesota Annual County Boat & Water Safety Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff's Office, County Board Chair and County Administrator to sign the agreement in the amount of \$25,113.00 for the term of January 1, 2023 through June 30, 2024.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-053

2023 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2023 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$5,500.00 for the term of May 12, 2023 through September 4, 2023.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230523-054

Veterans Office Donation – Wes Wilmo Memorial

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Patricia and Bradley Buechele	\$35.00
David and Virginia Parent	\$35.00
Mary Jane Thompson	\$50.00
Bruce and Patricia Lien	\$50.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
All 4 donations listed above	To be used for Aitkin County Veteran Van Program

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of May 2023



Jessica Seibert
County Administrator